

MINUTES FOR THE MEETING OF THE BARABOO PUBLIC LIBRARY BOARD OF TRUSTEES

Date and Time: Tuesday, August 20, 2019- 5:30pm

Location: Lower Level Meeting Room, Baraboo Public Library 230 4th Ave. Baraboo, WI 53913

Members Present: J. Ellington, F. Hartmann, A. Kujawa, B. Persche (5:35pm), P. Roland, L. Steffes, B. Stelling (5:35pm), M. Yates-Wickus, P. Zolper -

I. Call to order

- A. Note compliance with Open Meeting Law
- B. Roll call
- C. Approval of the July 16, 2019 Library Board meeting minutes – Hartmann / Zolper
- D. Approval of the Agenda - Hartmann /. Zolper

II. Public Hearings/Appearances

- A. E. Helena Kross – patron concerns - Circulation Policy Concerns due to late fees and misplaced articles

III. Action items

- A. Standing Committee assignments for next year from Chair
 - a. Personnel: Yates-Wickus & P. Roland
 - b. Finance: F. Hartmann & J. Ellington
 - c. Building & Grounds: T. Kujawa & B. Stelling
 - d. Policy: L. Steffes & B. Persche
 - e. Friends Liaison: P. Zolper
- B. Discuss 2020 Budget Draft | 2020 Budget presented by Jessica | Hartman / Zolper
motion to present the budgets as presented to City of Baraboo Officials
 - a. Increase from teen services FOR av per request from teen Coordinator
 - b. Diversity Education

- C. Building project update – Waiting for a Report from the City of Baraboo from Ehlers in regards to possible project date movement. General Discussion about how we will move forward.
- D. Discuss and select members for Building Fundraising Committee – Fundraising committee Created. Lacey, Pamela, Beth, Tony with potential to add additional members later.
- E. Bills: P. Zolper, Examiner Zolper /. Steffes

IV. Information items

- A. Updated board contacts sheet distributed
- B. Teen Advisory Board report (no report this month)
- C. Financial Reports - Hartmann /Stelling
 - a. Revenue and donations report
 - b. General Fund Income Statement with Comparison to Budget report
 - c. Trust Fund report
 - d. LPL Brokerage Funds report
- D. Staff reports
 - a. Adult Services Report | September climate Crisis project presentation
 - b. Youth Services Report | Programing attendees equal to 2018 numbers. Behind the scenes tours were completed Baraboo Valley Vet clinic, Rowley Lavender, Baraboo State Bank. Scare Crow building contest coming soon.
 - c. Director's Report | Donation from Class of 1947 in the amount \$1363 and an anonymous donation of \$28,000. Front Raining repair in the amount of \$1500 by Palmer Manufacturing. Statistics see reports in agenda. Pamela noted that off site activities has a much greater attendance due to building capacity limitations.
- E. Statistics presented
- F. Friends report – P. Zolper |. Books for newborns, in delivery rooms. Second order of Window Clings. Working on a remedy for unsalvageable books issued. Radio Slot coming soon and Sarah Roltgen will speak.
- G. Correspondence - None

VI. Adjourn 6:53pm. Ellington /. Roland